



PROFESSIONAL DEVELOPMENT AWARD

Nomination Form

Please include this form with the candidate's nomination packet.

Please provide the following information:

Name of Employer: _____

Name & Title of Officer Responsible: _____

Address: _____

Phone: _____ Email: _____

Name & Title of Official Responsible for Engineering: _____

Briefly describe principal products or service: _____

Total Number of employees? _____

Total number of employees classified by job title as engineers ? _____

In the total given in item above:

How many are legally registered or licensed as professional engineers? _____

Engineers in training? _____

How many hold a bachelor's degree in any field of engineering? _____

How many hold a master's degree in a field of engineering? _____

How many hold a doctorate in any field of engineering? _____

Total number of personnel directly supporting the engineers.

Technicians _____

Draftsman _____

Clerical _____

Turnover rate among engineers during preceding 12 month period (do not include retirements, promotions, or intra-transfers) _____

ENVIRONMENT

PLEASE ANSWER "YES" OR "NO" TO THE QUESTIONS CONCERNING EMPLOYER POLICIES AND PRACTICES WHICH PROVIDE A PROPER PHYSICAL, PROFESSIONAL, AND ETHICAL ENVIRONMENT IN WHICH THE ENGINEER CAN PRACTICE.

1. Are all engineering positions challenging, require incentive and/or originality and utilize the full talents of the engineer? YES NO

2. Are all persons in engineering positions provided adequate technical and administrative support in order that they will devote a majority of their time to professional practice? YES NO

3. Does management recognize the professional engineers' Code of Ethics and establish a policy that does not radically conflict with that code? YES NO

4. Are engineers encouraged to be active members in their professional and technical societies by:
 - a. providing on the job time to participate in activities? YES NO
 - b. allowing time off to attend meetings? YES NO

 - c. providing time to prepare and present technical papers? YES NO

5. Are engineers encouraged to develop leadership, public speaking skills and social contacts through civic activities? YES NO

Please indicate the number of engineering employees belonging to each technical and professional society. _____

Comments: _____

RECRUITMENT

1. In seeking engineers, does the announcement include educational and experience requirements, the type of work and duties and the approximate level of remuneration?

YES NO

2. While interviewing prospective engineer employees, are they told about the scope of work, training programs available, opportunities and procedures for advancement and monetary benefits?

YES NO

3. Do qualifications for all engineering positions include registration and/or EI certifications?

YES NO

4. All other factors being approximately equal, is the registered engineer selected for recruitment or promotion?

YES NO

5. Do you consider presently employed engineers first with respect to higher positions that are vacated?

YES NO

6. Are engineers' professional attitudes and activities weighed in considering promotions? YES NO
If so, is this fact made known to all the engineering staff? YES NO

Comments: _____

Chapter: _____

Chapter Representative: _____ Date _____